



Apr. 2011 – Presidents/Facilitators Corner:

Facilitators Note:

The weather is going to turn warm soon. It is time to make sure we keep certain dates open for spring and summer. Field day is coming along with tour de cure. Who knows when the electronic fox will rear his head so we can hunt him. The amount of moisture that has fallen this winter and early spring may lead to flooding. If it floods we may be needed to fill or place sand bags or to use our radio skills in such a situation. Some of those activities may not seem ham radio related but I feel that helping the community however we can benefits us and the communities we live in. This relates closely to the creed of Percy Maxim. That we take care of family duties first. The new constitution was worked on at the last club meeting and if not ready now will be ready shortly. W7TUE gave a presentation on solar power. I wish I had been able to make it. By checking into the weekly net you will find out about the few activities that don't make it into the newsletter such as the solar power presentation.

KD7OUP

David Cook

What's Happening?

Saturday, April 9th, several Club Members got together to discuss Solar Power. Deloss Everton, W7TEU, brought some of his Solar Panels and equipment. Those of us that were in attendance had an enjoyable time working with the solar panels and other equipment. Below is a message that was in part given on the Sunday Night Net April 10th. Because I felt this information was so good and important for everyone I asked for a copy to be added to the newsletter.

How Do You Know If You Have Enough?

10 April 2011 – By W7TEU

How do you know if you have the things you will need in your emergency kit? That is a good question. I suppose that you will never know for

sure because every emergency will be different and will require different things.

The best test I can think of is to try out your kit, or I should say kits. You will have more than one kit that makes up all the stuff that you might need in a real disaster.

If you actually try to use the stuff in each of your kits, hopefully you will have a better understanding of what is really needed and can add those things that you feel you need to.

That is what I did recently as part of a demonstration on solar power and amateur radio. I did not prepare at all before hand. I did not even make a list of things I wanted to take. At 8 AM I put all my stuff into the truck. It took me about 20 minutes. I drove to my shop where the demo was to be held. The weather was bad so we had to do indoors. I unloaded the truck and put all the stuff in the shop. I did not hook anything up. I waited till everyone was there. We started shortly after 9 AM. I told the participants that they were going to hook everything up. I was just going to give them pieces of equipment as they needed it and I would try to answer any questions as we went along.

The setup went along quite well for the most part. They setup a solar panel and connected a heavy power cable to it. The solar controller had cables for two panels but we only used one. Then the output of the controller was connected to the battery. (In a real situation, the battery should be connected to the controller before the solar panels are connected. I neglected to point that out.) Since there was no sunshine in the building, or outside for that matter, we could not actually demonstrate how the charging system worked. Power was then fed to a transceiver and an antenna was hung in the window. We were able to get into the repeater but no one was there to answer us. I found that I was lacking one piece of very necessary equipment. I did not have a length of coax to allow the antenna to be more than about 4 feet from the transceiver. We moved equipment around to make everything reach. I had left my tool box home on purpose. I found that the only tool that I could find in my kit to loosen and re-tighten the bolts on the top of my deep-cycle battery was a

multi-purpose tool. We got by with that rather than an end-wrench.

There were many questions as we went through each step. We were there for about two hours and most of that time was spent learning the details and trying to understand how things worked and how it would have to be done to get the best results. It was a good shakedown cruise for me and the equipment.

There were many other things that I would have needed during a real disaster such as my own personal survival kit, some other radio equipment, more batteries and solar panels that I did not want to carry because of their weight, and so on.

This little exercise was worth while to me to see what I did not have. If I were to do something similar with my other kits, I would probably find other things that I need to include. The reason I did not have any coax with me was that I have been having problems getting good BNC connectors that are not intermittent. I recently purchased some good quality connectors but I have not installed them on my coax yet.

You might find it to your advantage to do a little exercise with your emergency kits. Try setting up a station even if you do not have solar. Make notes about things that you needed but did not have. I know for sure that I need to update the food in my personal survival kit. It is at least 6 months old.



CLUB CONSTITUTION & BY-LAWS –
March 24th a Club meeting was held at the Bunderson Center in Brigham City. The Club Constitution and By-Laws were discussed, re-written and updated by those present. The majority of those that were in attendance were the committee members that were assigned to do the editing.

There were others there that gave ideas and suggestions. If anyone is interested or concerned about how the Club is going to be structure you better not miss the next Club meeting.

CLUB MEMBERSHIP –

Club Leadership positions will be voted on after the Club Constitution and By-Laws are updated and voted on by Members at an up coming Club Meeting.

If you should want to run for one of the Club Presidency positions please notify one of the current Presidency Members and fill out the “Application for GSARC Leadership Position” form.

UPDATE - 05/01/2010

After the publication of the newsletter the April news letter the April club meeting was held. At this meeting the constitution and bylaw were finished and ratified by a majority of club members. They have been added to this issue of the newsletter you will find them at the end of the document.

Brigham City Repeater Update:

Due to the weather there is still no change. We continue to struggle with a few problems such as the audio of the '29 going soft and quiet for a while then back to normal. It is as if someone had turned the volume down for a while and then back to normal.

We also continue to struggle with the Police/Sheriff Dispatch bleeding over from the 800 MHz Repeater System. Also there is the light background music from the FM Radio Station Repeater. Both Repeater Systems are located in the same building as our 145.290 Repeater. We have not been able to get with Lynn Walker, N7TOP, and set up a time when he can come up and see if he can help isolate and help fix the problems.

Fielding-Riverside Repeater Update:

The Repeater is still up and running!

Still no change. The original 2-Meter Repeater Radio is still out for repair. We continue to use the Radio that Lynn Walker, N7TOP, installed when he and others made a trip to the site. There have been

a few reports of bad audio coming from the repeater and that is now under investigation.

There has been no reported interference with the other repeater near Provo with the same frequency. Our PL Tone and the mountain between us must block our signal from getting to their repeater and their signals from getting to ours.

Because of more layoffs and changes at ATK we are not able to mail, Snail Mail, the newsletter any longer. Due to the Postage cost of mailing the newsletters it has been determined and will be necessary to publish the newsletter on the Club web site only. We hope that this will not be a problem for our members.

Also the ATK Recreational Council has notified our Club and others that they, ATK, will no longer be funding Clubs. We are still looking at other options including applying for and becoming a non-profit organization through the State and IRS.

GSARC Activities:

April 2011

21st - Discovery Elementary Health & Safety Fair
1800 to 1930 hrs (6:00 to 7:30 PM)

Club Meeting – 28-April, Thursday Night
Location: Bunderson Center, Brigham City
Time: 1800 to 2000 hrs (6:00 to 8:00 PM)

May 2011

Club Meeting – TBA

June 2011

ADA Tour de Cure: Saturday June 11th
Club Meeting – Setup for Field Day – TBA
Field Day: Saturday & Sunday June 25th & 26th

July 2011

Club Meeting – TBA

August 2011

Club Meeting – TBA
County Fair Parade Communication Assistance

September 2011

Club Meeting – TBA
Peach Days Parade Communications Assistance

Emergency Preparedness Fair, Brigham City

October 2011

Club Meeting – TBA
BSA JOTA Communication Assistance

November 2011

Club Meeting – TBA

If you have an article, comment, picture or information you would like to post in the newsletter please send it to:

Bob Haynie KC7JOK
119 South 600 West
Brigham City, Utah 84302

- or -

bhaynie72@hotmail.com

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Club info

**Golden Spike ARC
Club Info Net**

Wednesday night: 2000 hrs. (8:00 PM)
Carried over the 145.430, 145.290, 147.220 and 448.300 MHz repeaters

Net Coordinator: Wayne Jenson, AB7TS
Net Assistant Sandra Farnsworth, KE7EHJ

**Box Elder County Emergency
Training Net**

Sunday night: 1930 hrs. (7:30 PM)
Carried over the 145.430, 145.290, 147.220 and 448.300 MHz repeaters

Net Coordinator: Boyd Giles, KC0VLO
Net Assistant: Deloss Everton, W7TEU

Linked Repeaters:

- 145.430 - (pl .123) MHz (Blue Springs Hills)
- 145.290 - (pl .123) MHz (Brigham City)
- 448.300 - (pl .123) MHz (Blue Springs Hills)
- 147.220 - (pl .123) MHz (Fielding-Riverside)

Officers:

President: Byron Okada, KE7IRH
Facilitator: Dave Cook, KD7OUP
Treasurer: Byron Okada, KE7IRH

Newsletter Editor: Bob Haynie, KC7JOK

Repeater Trustees:

- '43 Rob Daines, KK7DO
- '29 Boyd Young, N7WFM
- '22 Wayne Jenson, AB7TS

Club Web Site:

<http://www.ubetarc.org/> (as of: 06-Nov-06)
Web Maintained by: Dave Cook, KD7OUP
The Web site will be updated as Dave gets time though the Site Name (URL) may remain the same for quite some time.



Box Elder County ARES *Amateur Radio Emergency Service*

April 2011:

There are more earthquakes, flooding and bad weather in the news. Will it ever stop? I think not! All any of us can do is prepare and hope it doesn't happen to us.

My wife and I have decided to put together some smaller emergency kits. We already have our large personal emergency (72 hour plus) and our communication Grab-n-Go kits put together but thought it would be a good idea to have a smaller kit in each of our cars. We happened to stop at the South Wal-Mart in Logan the other day and they had backpacks on clearance. We talked about our plans and bought two. No come the task of filling them with needed emergency supplies. We always keep our eyes open for deals to try and save money. Many of the items we have already put in our kits are extras we have had at home. We want to assemble these as a 24 to 48 hour kit to tied us over until we can make it home for our larger kits. We always carry extra water and first aide kits in our cars. When completed we will have a little bit of food and other supplies as well.

Try to keep your eyes open while you are out and about for deals to save your selves money and still get the items that will help you survive. Remember, don't put food items in your kits that you wouldn't eat or are not likely to eat.

Operations & Logistics

Choosing Net Frequencies

Unlike commercial and public safety radio users, Amateurs have a vast amount of radio spectrum to use in meeting the needs of an emergency. Most local and regional emcomm communication takes place on 2 meter or 70 centimeter FM, or on 40 or 80 meter SSB/CW. The choice made is based on the locations to be covered, the availability of repeaters, distance, terrain, and band conditions.

VHF and UHF FM are preferred for most local operations because of the equipment is common, portable, has a clear voice quality and the coverage is extended by repeater stations. VHF and UHF communication range is determined by terrain, antenna height, and the availability of repeaters.

For larger areas or in areas without repeaters, HF SSB may be needed. Most local emcomm operation is on the 40 or 80-meter bands using Near Vertical Incidence Skywave (NVIS) propagation. For occasional long-haul communication needs and international operations, 15 or 20-meter nets may be the best option.

Many emcomm groups will have pre-selected a number of frequencies for specific purposes. The complete list of these frequencies should be in your jump kit, and pre-programmed into your radios.

Know Your Resources In Advance

Become familiar with the coverage and features of each permanent repeater and digital message system in your area, and pre-program your radios with the frequencies, offsets, and CTCSS tones. Ask your EC or AEC which repeaters are used for emergency communication in your area. Will they be available for exclusive emcomm use, or must they be shared with other users? Information to find out include:

- How does it identify itself?
- Are there any "dead spots" in critical areas? How much power is required to reach the repeater with a clear, quiet, signal from key locations?

- Does the repeater have a courtesy tone, and what does it sound like? Do the tones change depending on the repeater's mode?
- How long is the "time-out timer"?
- Is it part of a linked system of repeaters? What features does it have, and which touch-tone commands or CTCSS tones activate them?

For net frequencies that support digital communication systems, such as packet radio bulletin board messaging systems, AMTOR, PSK31 and RTTY:

- Which software do they use?
- Do the digital systems have mailboxes or digipeater functions?
- Which other nodes can they connect to? Can traffic be passed over an Internet link automatically or manually?
- How many connections can they support at once?

Network Coverage Concerns

Most emcomm managers rely on simplex operation when planning their VHF or UHF FM nets for one reason -- repeaters often do not survive disasters or are overwhelmed with the amount of traffic. Repeaters that do survive and are usable are considered a bonus. Since terrain, output power, antenna gain and height limit simplex range, operation over a wide area can be a challenge. Almost any structure or hill can block signals to some degree. To avoid last minute surprises, pre-test all known fixed locations in your area for coverage. For instance, if you are serving the Red Cross, test simplex coverage from each official shelter to the Red Cross office and the city's EOC or other key locations, and mobile coverage in the same areas. If needed, there are several ways to improve simplex range:

- Use an antenna with greater gain
- Move the antenna away from obstructions
- Use a directional antenna
- Increase antenna height
- Increase transmitter output power as a last resort.

In a fast moving situation with poor simplex coverage and no repeater, it can be helpful to place a mobile station on a hilltop or office building where they can communicate with, and relay for, any station in the net. A mobile relay station can also allow communications to follow a moving event, such a wildfire or flash flood. That station becomes, in effect, a "human repeater". Although an expedient "work-around", this is a slow and cumbersome process that can reduce net efficiency by more than half. A modern aid to this kind of operation is the "simplex repeater". This device automatically records a transmission, and immediately re-transmits it on the same frequency. Remember that FCC rules do not allow unattended operation of simplex repeaters.

A better solution is a portable duplex repeater that can be quickly deployed at a high point in the desired coverage area. The coverage of this repeater does not have to be as good as a permanent repeater -- it just has to reach and hear the stations in your net. Portable repeaters have been used successfully from the back seat of a car, using a mobile antenna, and parked on a ridge or even the top floor of a parking garage. Portable masts and trailer-mounted towers have also been used successfully.

If all stations in the net have dual-band radios or scanners, a strategically located mobile radio may be operated in "cross-band repeater" mode. If you use your dual-band mobile in this manner for an extended period, use the low or medium power setting to avoid overheating and damaging your radio. Consider using a fan to further reduce the likelihood that your radio will be damaged from overheating.

For a permanent repeater to be useful in a disaster, it must have emergency power, and be in a location and of such construction that it can survive the disaster. Agreements with repeater owners should be in place to allow emergency operations to the exclusion of regular users.

Frequency and Net Resource Management

While we may have a large amount of frequency resources, in actual practice our choices are bounded to the available operators and their equipment. Net managers may occasionally need to "shift" resources to meet

changing needs. In the early stages of an emergency, the tactical nets may require more operators, but in later stages, the health and welfare traffic might increase.

In addition to the main net frequency, each net should have several alternate frequencies available. These should include one or more "back up" frequencies for use in the event of interference, and one or two frequencies to be used to pass traffic "off net".

In general, each station monitors one or more frequencies. When you want to pass the traffic to another station, consider which frequency you wish to use to exchange messages. Then, find the other station's monitoring frequency and call on that frequency. If the other station is monitoring a controlled net, first ask the Net Control Station (NCS) for permission to call the other station and when permission is granted, give the other station a call. When you make contact, inform the other station of the frequency you wish to use to exchange the message, move to that frequency and pass the message.

Message Relays

When one station cannot hear another, a third station may have to "relay" the messages. Although this is a slow and cumbersome process, it is often the only way to reach certain stations. If relays must be used, move off the main net frequency to avoid tying up the channel for an extended period.

Radio Room Security

To protect your equipment and the messages you handle, and prevent unnecessary distractions, it is best to allow only the operators who are on duty to be in the room. Avoid leaving the radio room and equipment unattended and accessible. It is never a good idea to allow members of the press to be in the room without specific permission from the served agency.

Record Keeping

Most served agencies will expect you to keep records of your operations. These records will certainly include original copies of any messages sent, station logs, memos, and official correspondence. Some may even require you to keep "scratch" notes and informal logs. Depending on agency policy, you may be required to keep these records in your own possession for a time, or to turn some or all records over to the agency at the end of operations. In some agencies, your station records are permanent and important legal documents, and must be treated as such. It is important to know your served agency's policy on record keeping in advance so that you can comply from the very beginning of operations.

Your station operating logs should probably contain the following information:

- Your arrival and departure times
- Times you check in and out of specific nets
- Each message, by number, sender, addressee, and other handling stations
- Critical events -- damage, power loss, injuries, earth tremors, other emergencies
- Staff changes -- both emcomm and site management, if known
- Equipment problems and issues

Every individual message or note should be labeled with a time and date. In the case of scratch notes, place dates and times next to each note on a sheet, so that information can be use later to determine a course of events. If you expect to operate from the location for more than a day or two, establish a message filing system so that you can retrieve the messages as needed. A "portable office" type file box or any other suitable container can be used to organize and file the messages. This is also an efficient way to allow another operator to pick up where you left off, even if they arrive after you leave. Effective record keeping allows them to come up to speed quickly.

73's

Bob Haynie KC7JOK
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A CONSTITUTION AND BYLAWS

FOR

GOLDEN SPIKE AMATEUR RADIO CLUB

INTRODUCTION

This constitution and Bylaw is designed for the governing of the Golden Spike Armature Radio Club aka GSARC and provide guidelines for the club. These basic documents are also important because they state the rights and responsibilities of the members, officers and committees, which comprise this club.

Questions or concerns about the constitution and bylaws should be directed to the officers of the club.

CONSTITUTION AND BYLAWS

The definitions of the terms “constitution” and “bylaws” are as follows:

1. The *constitution* contains the fundamental principles of an club and determines the responsibilities and rights of its officers and members.
2. The *bylaws* deal with the detailed procedures and working guidelines of the club and determine the routine operations of the club.

Both the constitution and bylaws are divided into parts, called *articles*. As necessary, the articles can then further be divided into *sections* and *subsections*.

CONSTITUTION

ARTICLE I – GOLDEN SPIKE AMATEUR RADIO CLUB

The name of this club shall be known as the “GOLDEN SPIKE AMATEUR RADIO CLUB” also referred in this document as GSARC.

ARTICLE II – PURPOSE

The purpose of the GSARC shall be to secure for ourselves the pleasures and benefits of an association of persons commonly interested in Amateur Radio and enact this constitution as our governing law. It shall be our purpose to further the exchange of information and cooperation between members, to promote

radio knowledge, friendship and individual operating efficiency, and to so conduct Club programs and activities as to advance the general interest and welfare of Amateur Radio in the community.

ARTICLE III – MEMBERSHIP

SECTION 1: All persons interested in Amateur Radio Communication shall be eligible for Membership.

Membership shall be open to any persons regardless of race, color, religion, sex, national origin, age, sexual orientation, marital status, veteran status, or disability.

SECTION 2: Membership shall be by application and payment of dues upon such terms as the Club shall provide in its By-Laws.

SECTION 3: Honorary membership shall be given to those who have in the past years served the club with exemplary commitment to the goals and ideals of the club.

SECTION 4: An active member is a dues paid club member that regularly participates in club meetings and activities.

ARTICLE IV – OFFICERS & COMMITTEE MEMBERS

This article includes the titles and special qualifications for all the officers of the club. The method for electing officers, filling vacancies, and the length of term for each officer should also be specified. Note: The duties of the officers will be part of the bylaws.

SECTION 1. The executive officers of the GSARC shall consist of the following:

1. President
2. Vice President
3. Secretary
4. Treasurer

SECTION 2. All active members shall be eligible to hold office provided they are in good standing with the club at the time of election.

SECTION 3. The term of office for the officers shall be for 12 months beginning the 1st day of the month following the elections and ending the following year (unless re-elected for another term).

SECTION 4. The officers shall be elected by a majority at the annual elections held on the first regular meeting after the annual Club Dinner Party. Elections of all officers will be by secret ballot and voted on by the paid members present at meeting.

SECTION 5. : Vacancies of any executive officers occurring between elections must be filled by a special election at the first regular meeting following the withdrawal or resignation.

SECTION 6. Other committee members shall be appointed by the executive officers. Examples of these members are as follows:

1. Repeater Coordinator
2. Emergency Coordinator
3. Activities Chairperson
4. ATK Liaison

ARTICLE V – MEETINGS

SECTION 1. The regular meetings of the voting membership shall be held at least once a month on the 4th week of the month.

SECTION 2. Special meetings of the club may be called by the President, or upon the requests of four or more members of the club.

SECTION 3. A quorum for the conduct of official business shall be defined as more than five active club members of the voting membership.

ARTICLE VI – RULES OF PROCEDURE

SECTION 1. Robert’s Rules of Order (revised) shall be the parliamentary authority of this club. Should Robert’s Rules of Order conflict with this Constitution, this Constitution takes priority.

SECTION 2. In order to maintain active status, the club agrees to abide by those rules and procedures, which pertain to this club.

ARTICLE VII – AMENDMENTS

SECTION 1. Amendments to this Constitution may be proposed by either the officers or voting members of this club.

SECTION 2. Consent by two-thirds (2/3) of the active members shall be necessary to approve amendments to this Constitution.

SECTION 3. – The amendment shall be posted for all active members for a period of 30 day prior to voting on the change.

SECTION 4 – All active members shall be notified of the voting results on the proposed change within 30 days after the vote.

BYLAWS

ARTICLE I – DUTIES OF OFFICERS

SECTION 1. The duties of the President shall be to:

- a. Preside over all regular meetings.
- b. Call for special meetings when necessary
- c. Serve as the club representative.
- d. Approve club meeting agenda.
- e. Write a monthly Radio Flyer article.
- f. Approve all financial transaction of the club.
- g. Sign all official documents adopted by the club.
- h. Delegate any of the above responsibly as necessary.
- i. Perform such other duties as directed by the Executive Committee.

SECTION 2. The duties of the Vice-President shall be to:

- a. Succeed the President should he or she for any reason be unable to carry out the Presidential duties.
- b. Assist the President in administering the business of the club.
- c. In the event of a vacancy of the President he/she shall fulfill the office of President until another president is elected.
- d. Maintain close liaison with other area amateur radio clubs, the ARRL local government officials and other possible sponsors.
- e. Perform such other duties as directed by the President and Executive Committee.

SECTION 3. The duties of the Secretary shall be to:

- a. Take minutes of each meeting and take care of any major correspondence concerning the club as a whole.
- b. Keep a roll of attending members.
- c. Perform other duties as directed by the president and Executive Committee.
- d. Turn over all items and properties belonging to the club to his/her successor.

SECTION 4. The duties of the Treasurer shall be to:

- a. Receive and receipt all moneys paid to the club.
- b. Keep an accurate account of all moneys received and expended.

- c. Avail all financial records for audit.
- d. Sign all financial documents.
- e. Shall pay no bills without proper authorization by the club or its officers.
- f. Report at each regular meeting to the membership the current financial status of the club. This is to include all moneys received or paid out.
- g. Keep a record of all financial documents.
- h. Submit all financial records to the executive committee as required.
- i. Perform such other duties as directed by the President and Executive Committee.
- e. Turn over all financial records and documents to the new Treasurer.

ARTICLE II – DUTIES OF COMMITTEE MEMBERS

SECTION 1. The duties of the Repeater Coordinator shall be to:

- a. Keeps a record of all repeater equipment being used by the club.
- b. Chair the Repeater Committee and hold regular quarterly meetings.
- c. Report planned and completed activities of the repeater committee to the club.
- d. Renew the Club license.
- e. Update the Utah Frequency Coordinator with current repeater information and status.
- f. Recommend to the executive committee Club Members as repeater trustees. A repeater trustee shall be a qualified club member who is responsible for the function of the repeater.
- g. Recommend to the executive committee Club Members as repeater monitors. A repeater monitor shall be a club member who, on a regular basis, monitors the function of the repeater.
- h. Assist in monitoring club repeaters to ensure repeaters are properly operated in accordance to the rules of the Federal Communications Commission [FCC].
- i. Turn over all items and property belonging to the club to his/her successor.

SECTION 2. The duties of the Emergency Coordinator shall be to:

- a. Maintain close liaison with the ARRL EC or Section EC to further the fullest possible GSARC participation in nationally and locally recognized radio emergency services.

- b. Remain informed by questionnaires or other means as to the equipment, normal operating frequencies, and hours and types of operation of those members who possess station equipment to facilitate emergency response of the club.
- c. Serve as liaison between the GSARC and municipal, county, state, and national authorities on matters related to emergency communications and, in times of emergency, shall coordinate the activities of the GSARC to provide the maximum communications and services possible.
- d. Appoint those assistants necessary to aid in his/her duties.
- e. At the expiration of his/her term of office, turn over all items and properties belonging to the club to his/her successor.

SECTION 3. The duties of the Activities Chairperson shall be to:

- a. Recommend to the executive committee an activities coordinator as deemed necessary for each upcoming activity.
- b. Assist or coordinate each activity.
- c. Coordinate any expenditure required for each activity with the executive committee.
- d. Report any observations/findings to the executive committee.

SECTION 4. The duties of the ATK Liaison shall be to:

- a. Coordinate with the ATK Club Recreation Council.
- b. Relay all club applicable correspondences with ATK.
- c. Be a current ATK employee.

ARTICLE IV – IMPEACHMENT

SECTION 1. Officers and/or committee members may be impeached on the basis of not fulfilling the purposes and policies of the club as outlined in the Constitution and Bylaws or for unethical procedures.

SECTION 2. Any member of the club may initiate impeachment proceedings by giving written notice to the President. If it is the President who is being impeached, notice should be given to the Vice-President.

SECTION 3. Upon formal notification, it is the responsibility of the President (or Vice-President) to convene an ad-hoc committee of inquiry to consider the filed allegations and suspended from their duties until the allegations are resolved.

SECTION 4. Any individual who is under investigation by the ad-hoc committee shall be given full notice of the allegations against him/her and shall have an opportunity to respond to the allegations within thirty (30) days.

SECTION 5. The ad-hoc committee of inquiry will investigate the allegations; determine the validity of the charges, and make recommendations regarding sanctioning to the active club members for its consideration.

SECTION 6. Recommendations for sanctioning made by the ad-hoc committee of inquiry must be approved by two-thirds (2/3) of the active club members in order to be implemented.

SECTION 7. Possible sanctions include, but are not limited to, reprimand, censure, suspension and/or removal from office.

SECTION 8. An individual may appeal his/her sanction by submitting an appeal request to the ad-hoc committee within thirty (30) calendar days of his/her notification of the sanction.

SECTION 9. An appeal may be requested only on the basis of one of the following two claims:

- a. That there was a procedural error in the conduct of the impeachment proceedings.
- b. That there is significant new evidence which was previously not available.

SECTION 10. The ad-hoc committee shall determine whether there are grounds for appeal and may choose to affirm the sanction or remand the case for a rehearing by a new ad-hoc committee of inquiry.

SECTION 11. If an appeal hearing is granted based upon one of the conditions in Section 9, it will be conducted in accordance with the provisions of Sections 5-7, and with new evidence submitted or procedural error removed.

ARTICLE V – ELECTIONS

SECTION 1. Elections shall be held during the following month after the annual banquet each year.

SECTION 2. Candidates for offices shall be eligible provided they have met the requirements for that office as stated in Article III of the Constitution.

ARTICLE VI – AMENDMENTS

SECTION 1. Amendments to these by-laws may be proposed by either the officers or voting members of this club.

SECTION 2. Consent by two-thirds (2/3) of the active members shall be necessary to approve amendments to these by-laws.

SECTION 3. – The amendment shall be posted for all active members for a period of 30 day prior to voting on the change.

SECTION 4 – All active members shall be notified of the voting results on the proposed change within 30 days after the vote.